

Laurent Romary

## Questions & Answers for TEI Newcomers

### Abstract

This paper provides an introduction to the *Text Encoding Initiative* (TEI), focused at bringing in newcomers who have to deal with a digital document project and are investigating the capacity that the TEI environment may have to fulfil their needs. To this end, we avoid a strictly technical presentation of the TEI and concentrate on the actual issues that such projects face, with a parallel investigation of the situation within two institutions. While a quick walkthrough the TEI technical framework is provided, the paper concludes by showing the essential role played by the TEI community in providing technical and practical advice.

### Introduction

Most scholars in the humanities who have been in the position of managing a textual source in digital format are aware of the existence of the TEI [1] as a possible basis for its computer representation. There remains a portion of such scholars who intuitively consider the TEI not entirely appropriate for them, sometimes even fearing that adopting the TEI may result in more trouble than benefit to their research project. This usually stems from a perception of the TEI as being both overly complex and at the same time insufficient for dealing with the specificities of their precise research.

In this context, the present paper is by no means intended to be a technical presentation of the intricacies of the TEI, but rather an informal overview of the general framework it offers, from a technical, but also an editorial and community point of view. We will thus try to see how the TEI may provide a valuable context for textual projects, identifying the preliminaries for beginning a project, together with some practicalities about starting to edit documents. By doing so, we expect that the reader who is already accustomed to the TEI may also see this presentation as a possible outline for teaching a basic hands-on training session. Indeed, the questions that a newcomer has to face when starting with the TEI are usually those that have to be addressed when welcom-

Jahrbuch für Computerphilologie 10 (2008), Romary "Questions&Answers for TEI Newcomers" <<http://computerphilologie.de/jg08/romary.pdf>> (2. Mai 2009)

ing a new contributor (student or scholar) to an existing TEI-based project.

Finally, I would want this paper to be an opportunity to demonstrate that the TEI exists because it has been put together not so much by techies, but by scholars who have, over the last twenty years, constantly tried to find the best compromise between scientific expectations and technical constraints.

First step – you have a project in mind

Since you have read through this paper so far, it probably means that you already have some kind of an idea about a document or a corpus of documents that you want to put into digital format, together with some kind of a purpose in mind as to their usage. It is actually important to consider, prior to the starting of any encoding project – even more than the choice of encoding scheme – to which purpose the encoding activity is intended. The trade-off here is to provide a balance between the effort put into accurately encoding many aspects of the source text (or the natively created digital text when applicable) and the actual benefit that can be derived from this encoding from the point of view of legibility or processing. One of the main risks here is to tend towards an encoding over-kill, whereby a lot of effort is put into encoding detailed phenomena in a text, which no user other than the encoder himself will ever need to use. In the remaining part of this section we will try to go through the main questions that should be kept in mind when starting up an encoding project, namely, the objectives of the project, what aspects are actually to be encoded, and probably most importantly what source material is available.

To start with, we can identify a few basic responses that might be given to the question: »what do you need encoding for?«

- Archival: when a text is encoded to make sure that it will remain legible for a far longer period of time than that of the originating project, it is necessary to consider that a) encoding standards and relevant documentation are maintained for at least the same amount of time and b) that the level of encoding that has been introduced into the text is also relevant for a user beyond the period of the project;
- Scholarly work: this dimension introduces a trade-off which must be clarified from the beginning of a project, namely, which aspects of the

encoding project will be specific to the contemplated research and which should be retained for a wider distribution of the corpus?;

- Dissemination: as soon as the corpus to be digitized is planned to be disseminated to a wider audience, one should make sure that the documentation of the corpus objects, both from a library point of view (meta-data, source identification, et cetera) and a technical point of view (schema), is adequate for their autonomous processing by third-party users;
- Digital edition: when the corpus is planned to be used for providing an online or printed edition of the documents, its work plan must include all features which will facilitate the presentation and handling (navigation) of the documents, or the actual presentational features that may not be inferable from a purely semantically-oriented encoding of the text.

Once the purpose of the project is determined, it is time to identify the features to be actually encoded, which boils down to identifying a coherent answer to the question: »What do I really (really) need to encode?« An answer can be devised along the following levels:

- Macrostructure of the documents: how are the documents structurally organized into divisions? Do some of them have a specific role or nature (preface, letters, journal articles)? What internal structure (paragraphs, figures, poetic lines, bibliographical references, examples, mathematical formulas, et cetera) should be encoded?
- Documentation: how precisely should the digitized document be linked to source related information? What will I trace specifically in the course of my project (for example identification of encoders or revisions, or tools used)?
- Surface annotation: in the light of the objectives assigned to the encoding project, what are the actual surface features that should be identified in the text (names, places, temporal expressions, external references, indices, et cetera) and what will the cost of keeping or disregarding such features be in terms of both budget and actual usefulness?

Whatever the actual aims and priorities set above, the final constraints on the digitisation project will come from the data itself, namely answering the question: »what is the available material?« Depending on the nature of the source, the actual priorities and resulting activities may vary quite significantly:

- Printed edition: this is probably one of the most usual cases in the field of digital humanities, especially for computational linguists<sup>1</sup>. The digitisation of such documents, whether manual or semi-automatic (OCR), usually leads to unambiguous content with shallow surface annotations (presentational features). The main issue is usually how far the actual encoding should transform surface features (for example italics) into more semantically oriented annotations (for example foreign expressions, titles, et cetera). This is all in all an ideal case since one can make a real editorial choice as to the best match between editorial objectives and available material;
- Retro conversion of a digital source: Although this may appear to be an ideal situation, in fact it usually implies more editorial constraints than the previous case. The range of possible formats (from typographically oriented LaTeX<sup>2</sup> to proprietary formats such as the NLM DTD<sup>3</sup>) introduces questions about on how to map the available features onto the format chosen for your project and deal with the trade-off between objectives and available information. One of the more common hidden difficulties is how to retrieve enough information about the source (bibliographical information, copyright, et cetera) to guarantee good usability of the document;
- Born digital: this is the usual situation for an editorial project such as an electronic journal or a reference document series (standards, patents, activity report) where the purpose of the text (mostly dissemination of information) is clearly known. As a result, the definition of a finite set of features and corresponding practices is somewhat simplified, with very little room for encoding overkill. Still, since the corpus of texts is a constantly evolving matter, there is a need for defining a workflow for constant updating of the underlying schema;
- Manuscript: Even if this case could have been set closer to that of printed material, it remains a highly peculiar and complex situation. Encoding manuscripts, whether they correspond to ancient sources or genetic documents, is particularly complex because a) the textual content is not necessarily easy to decipher, b) it may come with a variety of corrections and annotations and c) there are potentially many presentational features (seals, adornments, marginal layout) that one may want to keep because they impact the meaning of the content proper.

---

<sup>1</sup> See for instance projects like the BNC [18] DTA [19].

<sup>2</sup> A document formatting system for the TeX typesetting program. See [20].

<sup>3</sup> A series of DTDs designed for the *National Library of Medicine* for the representation of journal articles (see [21])

Jahrbuch für Computerphilologie 10 (2008), Romary “Questions&Answers for TEI Newcomers” <<http://computerphilologie.de/jg08/romary.pdf>> (2. Mai 2009)

Even if most TEI based projects are closely anchored in the digital humanities, it is increasingly common to see the TEI used as the underlying framework for other types of documents. As an exemplification of the various aspects presented above, I would now like to outline the main characteristics of two non-scholarly projects for which the TEI has been adopted as an optimal framework for the management of document structure.

#### Case study 1: annual report of a research organisation

##### Context

INRIA, the French national research organisation in computer science,<sup>4</sup> requires its research teams to produce an annual report of their research activities and production. This report is intended to serve two complementary purposes. On the one hand, it is the basis for the assessment process that take place every four years for each research team, and, on the other hand, it is openly published online as a PR vector for the wider dissemination of INRIA’s activities.<sup>5</sup>

##### Main characteristics of the documents

The document structure of such an annual report can be characterised along three main axes:

- It contains an extensive administrative section describing the members of the teams together with their periods of stay and actual affiliation.<sup>6</sup> This requires that persons, organisations and addresses are precisely described and encoded;
- The focus on research production implies that bibliographical references are precisely represented and classified (for example as journal papers, conferences, workshops, reports et cetera) and related to both references in the text and possibly external material (data, software, online papers);
- The document structure is highly constrained, both in order to provide a constant descriptive framework across research teams and to

---

<sup>4</sup> [22].

<sup>5</sup> See [23].

<sup>6</sup> One should always keep in mind the complexity of the French affiliation system (see [24]).

Jahrbuch für Computerphilologie 10 (2008), Romary “Questions&Answers for TEI Newcomers” <<http://computerphilologie.de/jg08/romary.pdf>> (2. Mai 2009)

ensure a predictable usage of the reports in further processing (online presentation, queries, automatic indicator extraction).

#### Editorial workflow

The usual trade-off for such a document type is to be able to provide coherent editorial guidelines, when, at the same time, the researchers are producing all of the content by themselves and may thus introduce or even impose their own peculiarities. In particular, since the computer science community has a long-standing relationship with TeX, this rather presentational format has been chosen as the »natural« source format for authors. The chapters, once proofread and finalized are then converted into an XML structure for archival storage and dissemination. In addition, some of the bibliographical information can – and in the long term, must – be directly uploaded from the French national publication archive HAL<sup>7</sup> and be merged into the main text, either before or after its publication.

#### Case study 2: back office format for a standardisation body

##### Context

ISO (International Organisation for Standardization[2]) is the major international standardisation body, federating the work of national bodies worldwide and covering all types of technical fields. ISO has thus far published more than 17,000 standards, which at first were distributed only in paper format, and which progressively have been integrated within an electronic document workflow. For all standards ISO ensures that the content is the result of a consensus among participants in the corresponding technical committee, that it is properly referenced and distributed and also that it is regularly updated in line with technological developments. ISO standards are mainly intended to be published in paginated form for reading, even though ISO is exploring databases as possible candidates for standardisation (for example language codes).

---

<sup>7</sup> Hyper Articles en Ligne [25].

### Main characteristics of the documents

ISO standards have a strict document organisation,<sup>8</sup> which reflects the necessity for clearly identifying components such as *scope, terms and definitions, normative documents*, et cetera They also come with a precise meta-data description stating the document title(s), the technical committee responsible for the preparation of the standard and the publication information (date, copyright, et cetera). In addition, the variety of technical fields covered by ISO implies that the content itself may contain many different types of objects such as graphics, formulas, technical drawings or specification codes. In a way, the ISO documentary base could be seen as the ideal playground for anyone who is interested in technical documentation.

### Editorial workflow

ISO documents are usually edited by a small number of people (a project editor possibly in association with an editorial committee), who, being experts in their own technical fields, do not have specific IT background beyond the basic usage of a word processor. As a result, most standard editing activities are operated in Microsoft Word with documents being disseminated as PDF when ballots are taking place. At the final stage of the standard production phase the ISO central secretariat manually converts the available document to produce an XML document which is then integrated into the main ISO document management system.

### Overview

The two projects briefly presented here are indeed typical cases where institutions are faced with the necessity of defining a document format, which will be used for a large number of documents over a rather long period. This implies that the underlying document format, or schema, has to be reliably defined in a way that is easy to use and maintain and which can be accompanied by clear documentation. In the course of this paper we will see whether the TEI can offer such a framework and relate this analysis to the actual history of both institutions in their endeavours to define such a format.

---

<sup>8</sup> See ISO directives part 2 [26].

Second step – you want to know more of the TEI

## Theory

At this stage in your thoughts, you may have recognised a possible link to the TEI and would like to pursue it. You may also have had a few ideas or prejudices about it, which you would like to check against reality. As a matter of fact, you might recognise your thoughts in one or (more likely) all of the following statements:

- *TEI is based on XML.* This is probably a good feature and from what you have perceived of the global digital world, XML is now widely adopted by all communities, public or private, to represent any kind of information where structure or semantics is more important than its surface layout. Still, you may not know that the TEI was established before the XML era, but its founders had the idea to consider right from the beginning that SGML, the ancestor of XML, was at the time the best solution for controlling the organisation of a textual document. From its early technical activities, the TEI community managed to identify a lot of the features that were to become the core characteristics of XML;
- *It is too big.* This is usually the impression that is conveyed to anyone just looking at the surface of the TEI guidelines and discovering that it offers more than 500 XML elements together with thick documentation coming in 23 chapters, ranging from manuscript description to dictionary encoding. The feeling that even starting the simplest editorial project would require one to go through all the corresponding prose naturally leads to an obvious conclusion: you would rather design your own XML DTD<sup>9</sup> or schema;
- *It is not enough.* As soon as you start to dive into the TEI guidelines and look for a specific issue, say, the affiliation of an author in a bibliographical representation, you might find that you cannot find exactly the kind of subtlety that is really needed for your project. At this stage you have come to an obvious conclusion: you should design your own XML structure.

---

<sup>9</sup> Document Type Definition. The core language provided by the XML recommendation to express the syntax of an XML document and in turn to provide means to check the validity of a document against such a syntactic description.

Jahrbuch für Computerphilologie 10 (2008), Romary “Questions&Answers for TEI Newcomers” <<http://computerphilologie.de/jg08/romary.pdf>> (2. Mai 2009)

We can actually make the preceding concerns more concrete by going through our two use cases and see how they positioned themselves. As we will see, stabilizing a document editorial workflow is the result of a ripening process where one takes full benefits from past difficulties.

## Case study 1: annual report of a research organisation

### History

After a period during which INRIA annual reports were completely edited as TeX documents, it became clear that the definition of a production line involving multiple output formats together with web accessibility would require the use of a more content-oriented format. XML very soon presented itself as the unavoidable choice, in particular in the context of INRIA being one of the three academic pillars of the W3C in the late 1990s. At that time, the importance of fully situating oneself within a standardised framework was not seen as a major priority, in particular since the development of the underlying document scheme was progressively spread across several years. As a result, a self-made DTD was designed, strongly inspired by the TEI framework while introducing specific constructs that could be justified as follows:

- The report macrostructure was explicitly implemented by means of elements corresponding to all components needed for the evaluation of research activities: »identification«, »presentation«, »domaine«, »logiciels«, »resultats«, »international«, »diffusion«, »biblio«;
- A very precise structure was designed to deal with the description of researchers;
- Since most bibliographical data would be given by researchers as BibTeX structures, a BibTeX-like format was defined.

However, the intermediate level tags (paragraphs, references) maintained their resemblance to the TEI over the years while the format as a whole evolved continuously.

### Difficulties

The constant development of the document structure, together with the resulting lack of maintained documentation, created a situation where, first, tools had to be systematically updated to cope with the changes, and second, changes were made as small as possible (in the form of »patches«) so that the whole editorial workflow would not break and

Jahrbuch für Computerphilologie 10 (2008), Romary “Questions&Answers for TEI Newcomers” <<http://computerphilologie.de/jg08/romary.pdf>> (2. Mai 2009)

prevent timely production of the annual reports. The situation was further problematised when a decision to refine the content to be able to produce precise research production indicators needed for institutional assessment was considered.

### Perspectives

Given the context expressed so far and the difficulties that INRIA would face in changing its editorial workflow in haste, the best strategy that has been identified is to actually design a target document format, that is, an ideal document format (thus departing from the patch-syndrome) as the target of a planned development. As a matter of fact it has been identified that the current document structure could be easily mapped onto a subset of the TEI guidelines and that by doing so, older tools could be progressively switched to TEI-aware components.

### Case study 2: back office format for a standardisation body

#### History

Because of the need to provide precise access to standard document content, ISO introduced at a very early stage an SGML<sup>10</sup> back-office document structure. This allowed standards to be precisely checked at production time and potentially be fully exploited at a very fine-grained level of representation. The underlying document type definition was defined as a fully proprietary format closely sticking to ISO constraints. When XML came into play, the format was made compliant to XML syntax without any major changes in its element set.

#### Difficulties

One constant concern in ISO is that there has always been a strong discrepancy between the editing process of standards within ISO committees and the final production line. In particular, nothing facilitates the conversion of committee-produced documents into the ISO XML structure. Besides, just as with INRIA, the proprietary nature of the ISO format provided difficulties both for documentation maintenance and tool

---

<sup>10</sup> ISO standard 8879.

Jahrbuch für Computerphilologie 10 (2008), Romary "Questions&Answers for TEI Newcomers" <<http://computerphilologie.de/jg08/romary.pdf>> (2. Mai 2009)

update when new features came into play (for instance when new technical domains were to be tackled within ISO).

### Perspectives

In December 2007, the ISO central secretariat decided to design a new document workflow that would both be based on a standardised structure and provide a smooth transition between technical committees and the final production of standards. However, the need to keep a content oriented structure rather than a presentational one prompted them to consider the TEI as an ideal framework to this end<sup>11</sup>. The main arguments that ISO put forward were the following:

- The completeness of the TEI element set, covering most of the features needed for standard editing and production;
- The modular architecture together with the customization facilities;
- The precise, and multilingual documentation;
- The very active community ensuring a very good reactivity to technical evolutions.

### Getting started

Let us now see how the TEI allows one to overcome the above-mentioned difficulties and how it is possible to have a quick grasp on the technical content.

First, it is necessary to understand what the TEI actually offers. From a general point of view, it gives you the means to define the logic of your own text. That is, it gives you some *guidelines* for identifying what kind of structural object (for example division in a text, paragraph, sentences) or specific phenomena (identification of names and places, precise bibliographical references, metrical structure of a poem) you want to identify and markup. It also gives a strong background to document your work along various dimensions like the identification of the source document (where you found your source manuscript), the actual participants in the dialogue you are transcribing, or the tracing of the various versions of your encoding work.

But more precisely, the TEI offers a comprehensive background for actually making your own choices concrete from a technical point of view. If you happen to discover that you want to integrate dictionary en-

---

<sup>11</sup> Particularly in comparison to more layout oriented standards such as ISO/IEC 26300 (Open Document Format for Office Applications [OpenDocument]), or the ongoing proposal ISO/IEC DIS 29500, Office Open XML file formats.

Jahrbuch für Computerphilologie 10 (2008), Romary "Questions&Answers for TEI Newcomers" <<http://computerphilologie.de/jg08/romary.pdf>> (2. Mai 2009)

tries in your otherwise prose document you can actually add to your document model the module named »Dictionaries« [3].

In order to start working on the production of a TEI compliant document, one actually needs to have the following elements ready to hand:

- A »good« XML editor to control the editing of the XML file being created according to a TEI compliant schema. One would without any risk recommend <oxygen/>[4] for this purpose which provides all functionalities (RelaxNG validation, full XSLT transformation support) that one needs for a comfortable experiment;
- Access to *Roma* under [5], in order to define the TEI variant one wants to use (see below) and generate the corresponding schema;
- Access to the TEI documentation under [6] to consult the general prose about the various TEI modules or the precise descriptions of each element of the guidelines.

Once this environment is available, the actual work can start by choosing the TEI customisation most suitable to your needs.

Two basic scenarios

TEI absolutely bare

The *TEI absolutely bare* schema would be the one to recommend to start with for discovering the TEI from scratch and with the minimal set of possible elements. It is available from *Roma* [5], from the list of predefined customisations under »Create customization from template« (click »start«). Once there, you can download (»schema« tab) a RelaxNG schema and start editing an XML document with your favourite editor. This is enough to generate a first document such as the one shown in figure 1 below. This document demonstrates some of the properties of the TEI:

- It groups together both the document content proper (in the <text> element), but also the metadata attached to it (<header> element), so that a TEI document is a completely autonomous digital object that

can be archived, transferred or manipulated independently of any extra third party information;<sup>12</sup>

- The header itself, contrary to some other digital metadata initiatives such as the *Dublin Core initiative*<sup>13</sup>, comes as a highly structured component allowing to clearly group together, as in this example, information pertaining to document identification (<titleStmnt>), dissemination (<publicationStmnt>) or origin (<sourceDesc>);
- The macro-structure of a document is based on a standard organisation of textual content (the <front>, <body>, <back> structure) and use of generic structural objects for the representation of divisions in a hierarchical manner (<div>, with <head>);
- Textual content is in turn organised into semantic units such as paragraphs (<p>) or lists (<list>) that bear no presentational preconceptions.

```
<?xml version="1.0" encoding="UTF-8"?>
?oxygen
RNGSchema="file:/Users/romary/Downloads/tei_bare.nc" type=
"compact"?
<TEI xmlns="http://www.tei-c.org/ns/1.0">
  <teiHeader>
    <fileDesc>
      <titleStmnt>
        <title>My first TEI document </title>
        <author>Laurent Romary </author>
      </titleStmnt>
      <publicationStmnt>
        <p>Distributed under CC-BY</p>
      </publicationStmnt>
      <sourceDesc>
        <p>Born digital document</p>
      </sourceDesc>
    </fileDesc>
  </teiHeader>
  <text>
    <front>...</front>
    <body>
      <div>
        <head>A division with a title</head>
```

---

<sup>12</sup> The elucidation of the relation between the document and the actual schema used to validate it may make this assertion only partially true. Discussing this (important) point goes beyond the scope of this introductory paper.

<sup>13</sup> ISO/IEC DIS 29500.

Jahrbuch für Computerphilologie 10 (2008), Romary “Questions&Answers for TEI Newcomers” <<http://computerphilologie.de/jg08/romary.pdf>> (2. Mai 2009)

```
<p>Demonstrated here is that:</p>
<list>
  <label>Main argument</label>
  <item>The TEI is very simple</item>
  <label>Even better argument</label>
  <item>The TEI is elegant</item>
</list>
</div>
</body>
<back>...</back>
</text>
</TEI>
```

Figure 1: Minimal TEI document.

### A real TEI application

To illustrate the kind of constructs that allow fine-grained representations of complex entities in a TEI text, let us consider the case of a sequence of references to persons, together with some characteristics attached to them. This is typically needed when encoding the various interlocutors in a dialogue to be transcribed, or, in the use case we have been dealing with so far, to record the participants to an organisational unit such as a research group at INRIA. For this purpose, the TEI offers the `<listPerson>` element, which groups together a sequence of `<person>` elements, together with additional organisations or relations that these persons are part of or involved in. In the case of a research report we can make use of a quite elaborate instance of this construct by providing additional information related to the affiliation of the participants, as well as their academic status or location.

To achieve this we can select on Roma the «build schema» option and add (tab: modules) the Names and dates module.<sup>14</sup> Once done, the RelaxNG schema resulting from this customisation allows one to describe a list of persons such as the one below.

```
<listPerson type="staff">
  <person>
    <persName>
```

---

<sup>14</sup> As documented in [27].

Jahrbuch für Computerphilologie 10 (2008), Romary "Questions&Answers for TEI Newcomers" <<http://computerphilologie.de/jg08/romary.pdf>> (2. Mai 2009)

```
<forename>Malte</forename>
<surname>Rehbein</surname>
</persName>
<affiliation>
<orgName type="university">National University of Ireland, Gal-
way</orgName>
<orgName type="department">Moore Institute</orgName>
<state type="grant">
<desc>Marie Curie Research Fellow</desc>
</state>
</affiliation>
</person>
<person>...</person>
<person>...</person>
</listPerson>
```

## The hidden faces of the TEI

While reading this paper, you have probably now reached a stage where you have already managed to find some useful information to go forward in your project, downloaded an XML editor and maybe even opened your first TEI document after a short trip to Roma. However, you may still be facing some difficulties in understanding how you are going to match the full documentation available to you on the TEI web site and your own constraints within your project. You may even have considered some specific encoding situations that go beyond what is available in the TEI guidelines. This is where it is necessary for you to get acquainted with what is probably the most useful tool within the TEI framework, namely its user community.

The TEI guidelines should indeed only be considered in the light of the group of people who in the last twenty years have contributed their scientific and technical expertise to create the sound platform that we have at present. This community is now as active as it ever has been since the foundation of the TEI consortium, which is now the host of all editorial and technological developments. The TEI consortium relies on the membership of organisations that are interested in the TEI, and its organisation is comprised of a board[7] for organisational matters and a council[8] for technical ones.

The communication between the consortium and the TEI community is channelled through several places:

Jahrbuch für Computerphilologie 10 (2008), Romary "Questions&Answers for TEI Newcomers" <<http://computerphilologie.de/jg08/romary.pdf>> (2. Mai 2009)

- The official TEI web site [1], which contains most of the «stable» information about the TEI activities and the TEI guidelines;
- The TEI wiki[9], which acts as a working place where TEI related information (for example project descriptions) is presented and SIGs (Special Interest Groups) find their home base;
- TEI@sourceforge[10], where the source files (guidelines, stylesheets, software) are maintained by both the council and the community at large;
- Roma[5], the online environment for managing and accessing TEI compliant schema;
- Last but not least, the TEI mailing list[11], which is probably the core exchange forum of the TEI community.

It is important to notice that the dynamism of the mailing list, from which both newcomers and techies can benefit, comes from the variety of origins of the people involved in TEI related projects.

To illustrate this, we will examine a discussion thread from the TEI list in March 2008<sup>15</sup> on the issue of describing the internal structure of names. I initiated the thread by asking the following question.

While defining encoding guidelines for an institutional bibliographical list, I came across the issue of recording both the first name of an author (<Carlos>) and the corresponding abbreviated form (<C.>). I am considering several possibilities to deal with this in a systematic way and would like some advice/hints/comments about this.

The encoding context is:

```
<author>
<persName>
<forename>Carlos</forename>
<surname>Areces</surname>
</persName>
</author>
```

The possibilities I see are:

- a. tell the institution to forget about this information and compute it on the fly

---

<sup>15</sup> Thread starting under: [28].

Jahrbuch für Computerphilologie 10 (2008), Romary "Questions&Answers for TEI Newcomers" <<http://computerphilologie.de/jg08/romary.pdf>> (2. Mai 2009)

b. use a typed forename

```
<persName>
<forename>Carlos</forename>
<forename type="initial">C</forename>
<surname>Areces</surname>
</persName>
```

c. provide a normalized (for the institution) representation by taking up @norm from att.lexicographic

```
<persName>
<forename norm="C.<>">Carlos</forename>
<surname>Areces</surname>
</persName>
```

d. introduce a new element (maybe a synonym for b.)

```
<persName>
<forename>Carlos</forename>
<initial>C.</initial>
<surname>Areces</surname>
</persName>
```

This quite specific question generated a whole range of answers, which I have slightly edited here and which represents the variety of views that one can get for such an issue.

The most pragmatic and quickest answer came from Sebastian Rahtz, the main hand behind the TEI technology:

»a. tell the institution to forget about this information and compute it on the fly«

yes please.

```
<forename rend="initial">Carlos</forename>
```

Peter Boot, whose work on emblems[12] has given him experience in going beyond the simplicity of primary questions elaborates:

Any solution will have to distinguish between this situation (the initial is an alternative to the full forename) and the situation where the initial corresponds to the middle name, as in

Jahrbuch für Computerphilologie 10 (2008), Romary "Questions&Answers for TEI Newcomers" <<http://computerphilologie.de/jg08/romary.pdf>> (2. Mai 2009)

```
<persName>
<forename>George</forename>
<forename type="initial">W.</forename>
<surname>Bush</surname>
</persName>
```

What comes to mind is <choice>...

```
<persName>
<choice>
<forename>Carlos</forename>
<forename type="initial">C.</forename>
</choice>
<surname>Areces</surname>
</persName>
```

Alexey Lavrentev, whose works on the transcription of Slavic folklore, has taught him to detect anomalous encoding provides the right encoding for Peter's initial intuition:

The content model of <choice> is actually quite restrictive and does not allow <forename>.

A solution might be to use <abbr> and <expn>

```
<persName>
<forename>
<choice>
<expn>Carlos</expn>
<abbr>C.</abbr>
</choice>
</forename>
<surname>Areces</surname>
</persName>
```

Still, probably pondering on the complexity of the achieved solution, Alexey Lavrentev continues with a further contribution:

I wonder whether it is necessary to specify the initial when the full form is provided: the operation is mechanical and can easily be done at the moment of visualization using XSLT or some script with regular expressions.

Jahrbuch für Computerphilologie 10 (2008), Romary "Questions&Answers for TEI Newcomers" <<http://computerphilologie.de/jg08/romary.pdf>> (2. Mai 2009)

Arianna Ciula, with her precise knowledge of the TEI guidelines gained both at King's college and in the TEI council, could not resist bringing a feature that one would not necessarily know of:

What about using @full? [quoting the guidelines] »The @full attribute may be used to indicate whether a name is an abbreviation, initials, or given in full

```
<persName>
<forename>Carlos</forename>
<forename full="initial">C.</forename>
<surname>Areces</surname>
</persName>
```

Immediately refuted by Sebastian Rahtz, though, for its ambiguous semantics:

Useful, but the encoding suggests (at least to me) that this author is named Carlos C. Areces.

We were obviously missing here the scholarly view that only Matthew Driscoll, a long-standing specialist of Scandinavian manuscripts could bring:

This could be slightly problematic in the case of languages that treat initial consonant clusters as a unit, for example most of the Germanic languages (though not English, which stopped being a proper Germanic language long ago), where the 'initial' of a name like Christian would be Chr., Thomas Th. and so on.

Do-able through @rend, I'm sure, just slightly problematic.

Syd Bauman, former co-editor of the TEI guidelines, examines the problem exhaustively:

I am with Sebastian or Alexey Lavrentev or personography here. Either don't record this information, use <choice>, or rely on your personography.

```
<persName>
<forename>
<choice>
<expan>Carlos</expan>
```

Jahrbuch für Computerphilologie 10 (2008), Romary "Questions&Answers for TEI Newcomers" <<http://computerphilologie.de/jg08/romary.pdf>> (2. Mai 2009)

```
<abbr>C.</abbr>
</choice>
</forename>
<surname>Areces</surname>
</persName>
```

seems perfectly adequate. You could, of course, record this once in the personography and just use

```
<persName ref="persons.xml#careces.tsj"/>
```

in your TEI bibliography. Then you can go to town with the details of the <persName> inside the <person xml:id="careces.tsj"> element only once.

Bringing in his experience of TEI based editing[13], Martin Holmes goes beyond the technical answers to provide a pragmatic background:

It's not always possible to render initials automatically from full names, without extra info. Many people »spell« their names in idiosyncratic ways, with odd uses of case – for instance, »k.d. lang«[14] where there's no space between the initials, and they're lower case. I think there needs to be a mechanism for specifying initials in whatever form is preferred, rather than trying to guess at them programmatically.

With the final, though elliptical, word to Lou Burnard:

```
<forename type="initials">e e </forename>
<surname>cummings </surname>[15]
```

springs also to mind, archy[16]

I ended up finding both a good and simple answer for my application (using the @rend attribute, to indicate how I would want to see the result presented) and having a clear picture on the various issues that I should take into account for other projects where the use case would be slightly different. This overall spectrum from simple mechanisms to scholarly complexity is an exemplary case of the way that the TEI works.

## Conclusion

Over the years, the TEI has proved to be one of the very few communities where both beginners and advanced users can exchange detailed technical information. This is essentially due to the fact that the community shares a common interest and culture about what an electronic text can be. Behind every technical question, there lies an enquiry about the actual nature of a textual feature.

One further characteristic of the TEI is its capacity for change and evolution while still maintaining its core underlying principles. The wide coverage of the guidelines results in users constantly finding constructs which do not fit actual usage and which have to be more carefully considered. Still, such changes are always dealt with as sources for generalisation, so that a solution found here may also be seen as an improvement elsewhere in the guidelines.

The main challenge for the TEI is to be able to keep this coherence while allowing specific projects or communities to derive fine tuned customization for their own usage. In this respect, the ISO back office project is exemplary since it results in a very strict organisation of possible TEI elements, but at the same time an excellent example of the kind of applications that many other settings may want to achieve. In this context, the TEI consortium has a duty to record such application profiles and offer them as a second layer of technical information, more application oriented, for wide dissemination to the community as a whole.

## Acknowledgements

The author addresses his warmest gratitude to the various colleagues who have provided him feedback on this paper, particularly those mentioned in the text, as well as Peggy Beßler and Justin Tonra.

## Bibliography

No specific reference is given but the bibliography maintained on the TEI website under: [17]

Jahrbuch für Computerphilologie 10 (2008), Romary “Questions&Answers for TEI Newcomers” <<http://computerphilologie.de/jg08/romary.pdf>> (2. Mai 2009)

## Websites

- [1] Text Encoding Initiative, <[www.tei-c.org](http://www.tei-c.org)> (01.04.2009).
- [2] ISO <<http://www.iso.org/iso/home.htm>> (01.04.2009).
- [3] TEI-module dictionaries <<http://www.tei-c.org/release/doc/tei-p5-doc/en/html/DI.html>> (01.04.2009).
- [4] XML-Editor <oXygen/> <<http://www.oxygenxml.com>> (01.04.2009).
- [5] Roma <<http://www.tei-c.org/Roma/>> (01.04.2009).
- [6] TEI documentation <<http://www.tei-c.org/release/doc/tei-p5-doc/en/html/index.html>> (01.04.2009).
- [7] TEI-board <<http://www.tei-c.org/About/board.xml>> (01.04.2009).
- [8] TEI-council <<http://www.tei-c.org/Activities/Council/>> (01.04.2009).
- [9] TEI-Wiki <[http://www.tei-c.org/wiki/index.php/Main\\_Page](http://www.tei-c.org/wiki/index.php/Main_Page)> (01.04.2009).
- [10] TEI@sourceforge <<http://sourceforge.net/projects/tei/>> (01.04.2009).
- [11] TEI-mailinglist <[listserv.brown.edu/archives/tei-l.html](mailto:listserv.brown.edu/archives/tei-l.html)> (01.04.2009).
- [12] List of Publications PeterBoot <<http://peterboot.nl/bibl.html>> (01.04.2009).
- [13] Colonial Dispatches <<http://bcgenesis.uvic.ca/>> (01.04.2009).
- [14] Website of K.D. Lang <<http://www.kdlang.com/home.php>> (01.04.2009).
- [15] Wikipedia entry of E. E. Cummings <[http://en.wikipedia.org/wiki/E.\\_E.\\_Cummings](http://en.wikipedia.org/wiki/E._E._Cummings)> (01.04.2009).
- [16] Archy <<http://www.donmarquis.com/archy/>> (01.04.2009).
- [17] TEI-bibliography <[http://www.tei-c.org/Activities/SIG/Education/tei\\_bibliography.xml](http://www.tei-c.org/Activities/SIG/Education/tei_bibliography.xml)> (01.04.2009).
- [18] BNC <<http://www.natcorp.ox.ac.uk/>> (01.04.2009).
- [19] DTA <<http://www.deutsches-textarchiv.de/>> (01.04.2009).
- [20] LaTeX <<http://www.latex-project.org/>> (01.04.2009).
- [21] DTDs for the *National Library of Medicine* for the representation of journal article <<http://dtd.nlm.nih.gov/>> (01.04.2009).
- [22] INRIA <<http://www.inria.fr>> (01.04.2009).
- [23] INRIA activity reports <<http://rallyx.inria.fr/2007/index.html>> (01.04.2009).
- [24] Survey of french research system <<http://cordis.europa.eu/erawatch/index.cfm?fuseaction=ri.content&countryCode=FR&topicID=5&parentID=4>> (01.04.2009).
- [25] HAL <<http://hal.archives-ouvertes.fr/>> (01.04.2009).
- [26] ISO directives part 2 <<http://isotc.iso.org/livelink/livelink?func=ll&objId=4230456>> (01.04.2009).
- [27] TEI chapter 13 <<http://www.tei-c.org/release/doc/tei-p5-doc/en/html/ND.html>> (01.04.2009).
- [28] Thread on the TEI-Mailinglist about initials in personal names <<http://listserv.brown.edu/archives/cgi-bin/wa?A2=ind0803&L=TEI-L&P=R6440>> (01.04.2009).